

Kittery Community Center Board of Directors Meeting
May 22, 2013
Common Room Frisbee
DRAFT

1. Call to Order

Present: Janice Grady, Tess Schneier, Mark Schremmer, D. Allan Kerr, Kent Stephens, Jean Lincoln, Christie Salema, Maureen Convery, Steve Workman, Mike Downs

7:01pm called to order by Steve Workman.

2. Agenda Amendments

Christmas Craft Fair Discussion added by Jean Lincoln
March 20 minutes review added to Agenda Item 3

3. Approval of April 24 minutes

Kent moves to approve D. Allen Kerr seconds, as amended

Tess asks that a general overview of events that the KCC board barter out gets a suitable follow-up at the next board meeting.

Approval of March 20 meeting minutes accepted motion to approve by Steve Workman

4. Arts/Culture Committee Report

Kent: cabling was purchased and loaded in to the theatre (\$4K) and will be there for future theatre event use. A test drive was done on the box office software and it was 'fabulous.' User friendly, good reporting & intuitive. \$1500 upfront cost. There will be annual ticket fees, final calculation still to be determined. Can be configured for assigned seats, if desired.

Patrick Darrow Productions has moved into the annex. They have booked 3 productions on their own. They will be backing up events with Kent's group to help cross promote, etc.

Group art show to be held, need to work on the submissions. A/C Committee not happy with the number of submissions to date.

Kent distributed balance of KCC Wells Fargo account from fundraising along with pending expenses. Also expressed his concern that the LED technology they are migrating to is very new technology and there is a limited knowledge base. Need to consult an LED expert.

Risk exists that the fund may get run down below \$10,000 for all the work that may loom ahead. Kent needs to get a solid quote on fixing the house lights. Too many what-ifs in these scenarios.

More discussion ensued about how best to remedy this situation. Consensus for Kent to consult with whomever he needs to to wrap up this job. We will cross the bridge about funding the end results when the path has been defined.

5. General Manager's Report and Comment

Events Recap (board involved items)

Janice reports:

Gym floor is being refinished next week and will be closed accordingly. Non-resident usage proposed fee schedule presented in an attachment. Proposed changes to start July 1st. Motion to accept Janice's recommendations-Steve, seconded by Kent Stephens. Discussion: D. Allan Kerr asks about collection and enforcement. All Aye's around.

Jean asks if a local group can use the new buses for traveling to a lecture through the KCC? Yes.

Block Party on June 15th. 10-4pm. 6pm road race. Music at 3 venues in the evening. Tess asks that we promote the KCC at the Block Party. Agreement from the board. Tess will spearhead the effort.

Janice hosted a Southern Maine Recreation Tech meeting here. They were blown away by our facility. KCC trifold marketing piece will be done and ready by the Block Party for use.

6. Public Comment/Inquiry

7. Old Business

a. 20/20 Vision

Promote the visioning sessions. Two identical sessions will be happening. KCC board should attend as citizens. Steve needs people from the community to be facilitators. 10-15 per group. Youth component: tried to fit it in to the school's day. Sophomore group 10-15 kids will work with Steve on 5-29, adapted community meeting. They will survey the Traip students and carry this project. Waiting for Eric Waddell to sign off on this project. Ideas that we have about questions we'd like to see used please email to Steve.

b. Thank you Matt Brock

KCC thanks Matt Brock for his efforts and service

c. Library Town Council Event

Steve attended the workshop in case our strategic plan came up. Positive workshop. Library is very excited to attend the forum. Steve wants to make sure all parties know it is to generate ideas, not weight the ideas. D. Allan Kerr sits on both boards and the presentation the architects to the town council was based on what this board asked for months ago. Jeff says that the TC and the KCC Board are well aware of the Library's desire to be here.

8. New Business

Christmas Bazaar. Holiday Bazaar proposed by Jean Lincoln. Be aware of scheduling due to competing church fairs during the holiday season.

Jeff commends the group for the first year of progress. Revenue and sustainability looking positive.
"It's all good."

9. Next Meeting Date--June 19

10. Adjournment

11.

Motion to adjourn made by Maureen, seconded by Tess Schneier 8:41pm